



Regional Advisory Council (RAC)

Membership Application

Date: _____ County of Residence: _____

Name: _____

Mailing Address: _____

Phone: _____ Email address: _____

Preferred Correspondence (circle one): Email Mail

Are you 60 years old or older? Yes No

Do you consider yourself a minority? Yes No

Do you consider yourself low-income? Yes No

Do you consider yourself living in a rural area? Yes No

Do you need special accommodations? Yes No

Please list (ex: language translation, ASL, mobility needs, etc)

What's Vintage all about? Take a look at our current goals:

- Support programs and partners that help older adults age in place
- Grow our community presence through information and referral, marketing, partnerships, and collaboration with local providers, nonprofits, and faith based organizations
- Assist existing programs and partners to increase access to food and nutrition services
- Promote equity, combat racism and other systemic inequalities, and foster inclusion in our services and in our staff
- Continue to promote the value of older adults, fight ageism, empower older adults, and provide a platform for social good

PO Box 2308 / 249 Warren Avenue
Silverthorne, CO 80498

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INFORMATION | RESOURCES | ADVOCACY

**REGION 12 REGIONAL ADVISORY COUNCIL
CONFLICTS OF INTEREST POLICY AND AGREEMENT
REGARDING APPLICATIONS OR PROPOSALS**

Per State Rule Manual Volume X (ref. 10.214): Members of the Region 12 Regional Advisory Council, who are also employees, board members, or serve on subcommittees of agencies that have submitted an application or proposal to the Vintage (Region 12 Area Agency on Aging) shall not take part in the process of evaluating applications or proposals in the service category in which the application or proposal was submitted, and shall abstain from voting to approve or disapprove of the application or proposal, or any applications or proposals in the same service category in which the application or proposal was submitted.

Conflict of Interest Issues:

You have a direct and actual conflict of interest and shall abstain from voting of an application or proposal if:

- You are an employee, board member, or serve on subcommittees of an organization that has submitted an application or proposal.
- You are in a position to gain or lose financially from the outcome of a submitted application or proposal.
- An application or proposal has been submitted in which your spouse/partner will benefit financially from grant funds (if awarded).
- You participated in the development of a submitted application or proposal.
- For some other reason feel that you cannot provide an objective review of the application or proposal.

You have a conflict of interest, but one that does not necessarily disqualify you from voting, if:

- You are affiliated with an organization that submitted an application or proposal, but you will not benefit financially from that application/proposal (if awarded).
- Your spouse/partner is affiliated with an organization that submitted an application, but he or she will not benefit financially from that application/proposal (if awarded).
- An applicant names you in the application or proposal without your prior knowledge.
- A situation exists that may be perceived as a conflict, such as voting on an application or proposal from an agency with whom you have a relationship as a member of your county council on aging.

There are three ways to avoid legal liability for volunteers, as well as for the Regional Advisory Council, NWCCOG and Vintage, arising from conflicts of interest.

For direct and actual conflicts, the individual must *disclose the conflict to the Regional Advisory Council and NWCCOG and abstain from voting* on the issue. A direct or actual conflict of interest may include leaving the room for any debate or vote).

For less serious conflicts, there must be *disclosure to the Regional Advisory Council and NWCCOG and avoidance of participating in any voting* on the issue for which there is a conflict (known as *recusal*. Recusal for conflict of interest may include leaving the room for any debate or vote).

Finally, for only minor or potential conflicts, there must be *full disclosure* to the Regional Advisory Council and NWCCOG.

Only judgment and experience can determine which kind of conflict exists and therefore which resolution of the conflict is appropriate. In any legal challenge, conflicts will be judged from the point of view of disinterested outsiders, so it is prudent to err on the conservative side and *avoid even the appearance of conflicts of interest*.

Vintage Disclosure Regarding Conflicts of Interest

All Regional Advisory Council members are subject to the same conflicts of interest guidelines. The membership of the RAC and Vintage shall ensure that potential conflicts of interest are identified and are responsible for resolving areas of uncertainty during RAC meetings.

AS A VOLUNTEER MEMBER OF THE REGIONAL ADVISORY COUNCIL FOR REGION 12, I DISCLOSE TO THE RAC AND THE NWCCOG-VINTAGE ANY SITUATIONS OR AREAS OF ACTUAL CONFLICTS OF INTEREST.

I have a direct and actual conflict of interest per Volume X and further described as:

TO HELP AVOID CONFLICTS, BELOW I AM DISCLOSING OTHER SITUATIONS OR AREAS IN WHICH IT MIGHT EVEN APPEAR THAT I HAVE CONFLICTING DUTIES OR AFFILIATIONS TO OTHER ENTITIES:

Professional, business, or volunteer positions or responsibilities that might give rise to conflicts:_____

I know of no professional, business, or volunteer position or responsibilities that might give rise to conflicts (*check here*):_____

DECLARATION:

I, THE UNDERSIGNED, DO HEREBY AGREE TO ADHERE TO THE REGION 12 REGIONAL
ADVISORY COUNCIL CONFLICTS OF INTEREST POLICY AS DESCRIBED IN SECTION
ABOVE.

(NAME)

(SIGNATURE)